



Staff, Volunteers & Contractors

(Team Members)

Code of Conduct Agreement

I, _____, agree to adhere to the following code of conduct as a team member at Women's Healing Sanctuary:

1. Uphold the Women's Healing Sanctuary's values and contribute to its purpose, goals, and objectives.
2. Participate in a meaningful role that has been designed and negotiated to consider my needs, interests, and preferred style of participation.
3. Maintain confidentiality regarding any information obtained about Women's Healing Sanctuary, its clients, staff, contractors or other volunteers, understanding my obligations on information sharing, record keeping, and privacy.
4. Be punctual for scheduled rostered shifts and communicate promptly if unable to attend.
5. Follow all policies, procedures, and guidelines as communicated and implemented by Women's Healing Sanctuary.
6. Treat all individuals, including clients, staff, contractors and other volunteers, with respect, courtesy, and fairness, promoting a safe and inclusive environment.
7. Participate in required training opportunities provided by Women's Healing Sanctuary.
8. Adhere to safety protocols and report any concerns or incidents to ensure the protection of guests, staff, contractor and volunteer wellbeing.
9. Engage in open communication with Women's Healing Sanctuary, providing feedback on my experience and role when requested.
10. Represent Women's Healing Sanctuary with professionalism and dignity, championing its commitment to all team member participation.
11. Collaborate effectively with all team members, contributing to a positive culture.
12. Respect the leadership and decisions of Women's Healing Sanctuary while offering constructive feedback when appropriate.
13. Participate in continuous improvement efforts by providing input on policies and practices related to team members' involvement.
14. Embrace and support Women's Healing Sanctuary's commitment to equity, diversity, and inclusion in team recruitment and engagement.
15. Acknowledge and appreciate the recognition provided by Women's Healing Sanctuary for my contributions.

I understand that this agreement aligns with Women's Healing Sanctuary policies, as well as the National Standards for Volunteer Involvement. Failure to comply may result in the termination of my role with Women's Healing Sanctuary.

Signature: _____ Date: _____

Name